

**Lewis Center Foundation
Minutes
August 7, 2018**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:02 a.m.
2. **Roll Call:** Lewis Center Foundation Members Desiree Burgnon, Charity Frash, Buck Goodspeed, Kate O'Rourke and Marcia Vargas (by phone but not included in vote) were present.

Lewis Center Foundation Members Tyler Jaramillo and Donna Siegel were absent.

Staff members Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **Public Comments:** None
4. **Special Presentations:** Educational Activity Grant Update: A video presentation of Jaden Sipe's NYLF trip to UC Berkeley was presented. Regina Bell sent a thank you letter as well.
5. **Consent Agenda:**
 - .01 Approve Minutes of June 5, 2018 Regular Meeting

On a motion by Desiree Burgnon, seconded by Kate O'Rourke, vote 4-0, the Lewis Center Foundation Board of Directors approved Consent Agenda Item 5.01.

6. **Discussion/Action Items:**
 - .01 Recruitment – Marcia is trying to get another LCER Board member to join the Board. Charity noted that AAE parent Shauna Lorz is interested. She also asked what qualifications were needed. A job description is posted on the web site. Potential candidates should be well connected to the community. We need more representation from San Bernardino as well.
 - .02 Short Term Fundraising needs – Marcia asked about the AAE field. It is going well, and will be reseeded in a few areas. The NSLA field was worked on as well.
 - a. School Needs
 - i. AAE and NSLA Classroom Science Needs
 - .03 Long Term Fundraising needs
 - a. Scholarship Funds
 - i. Memorial Scholarships were discussed. We will keep the one coming out of the Foundation's scholarship funds as is for now and will revisit later.
 - ii. Wine and Cheese Fundraiser – September 27, 2018 – The invitation was reviewed and changes noted. It will go out through Parent Square and Bloomerang. Registration is online.
 - b. Unrestricted Funds
 - i. The 2018-19 mailer was reviewed and changes noted. It will go out through Parent Square and Bloomerang.
 - ii. Paint Night – Buck knows a performance artist and will talk with him about doing an event.
 - c. Capital Campaign Funds
 - i. The AAE Field has some engineering and permit expenses that will be paid from the AAE Capital Campaign Fund.
 - ii. We will be checking into the Hilton Garden Inn for the Gala on April 26, 2019. It's location off the freeway is convenient.

7. Information Included in Packet:

.01 Lewis Center Foundation Financial Reports

1. Foundation Balance Sheet and Foundation Savings Report – June 2018
2. Donations – 2017-18

8. Board/Staff Comments:

.01 Ask a question for clarification

.02 Make a brief announcement

.03 Make a brief report on his or her own activities

.04 Future agenda items

9. Recommendations to the LCER Board: Inform of the Wine and Cheese Social on September 27.

10. Adjournment: Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:20 a.m.